

## Introduction

The aim of this document is to simplify the collaboration between the involved parties, mainly Infrastructure Managers. It is for the preparation of the yearly timetable as well as any change in the current timetable that may happen.

It is not foreseen to handout the paper to RU's. This procedure is regulated by RNE under handbook rules and based on the RNE documents "*RNE Process Handbook for International Path Allocation for Infrastructure Managers*" and "*Management of paths requested after the 2<sup>nd</sup> Monday of April*".

## Operating rules for path requests and allocation

### General

An international path is a path through at least one border section.

A request for an international path received by an OSS will be treated in commonly within ÖBB-Infrastruktur Betrieb AG and GySEV. The OSS receiving the request will insure that the request is also in the hand of the other OSS. The responsible team (see table below and the contact list) will coordinate in order to give a consistent international answer.

A border section is the section of a railway line between two stations, crossing a national frontier. One of the stations is defined as contact station, the coordination point between IMs for timetabling. One only IM is responsible for timetabling on the border section. But on any border section, no path can be offered without formal mutual acceptance of its timing by both allocation bodies.

One of the IM (dedicated IM for each border section specified in the table below (leading IM)) is responsible to:

1. lead the study;
2. submit the project to the other to allow local studies in the other country;
3. obtain formal acceptance or alternative of the other;
4. draw the path with the consensual timing as the final result;
5. transmit the path to the customer.

Each IM is responsible for the acceptance of paths in the contact station for capacity management in its own country.

The following table gives a list of the contact stations and the leading IM on the concerned section:

Contact station	Border section From .....To	Responsible and leading IM for Timetabling on the border section
Ebenfurth	Wampersdorf - Ebenfurth	ÖBB-Infrastruktur Betrieb AG
	Ebenfurth – Sopron	Raab-Oedenburg-Ebenfurter Eisenbahn AG
	Sopron - Győr	Győr-Sopron-Ebenfurti Vasut RT
...	...	...

### “National” requests: paths ending or starting at the contact station

When requests for international paths are submitted separately through national planning tools (*name of planning tool* in <country A>, *name of planning too* in <country B>), IMs are not in charge to coordinate

these separate requests. For path requests ending or starting at a contact station the IMs will provide answers to applicants in the following way:

- Arrival times from network A to the contact station not later than the requested time;
- Departure time from the contact station to network A not earlier than the requested time;
- According to the common international calendar and clear operating days requested country by country.

This process will thus allow applicants to manage by themselves the consistency of their international trains worked out from a succession of national paths.

#### **A) Requests for feasibility studies and for the Yearly timetable**

The deadlines for path request for feasibility studies and the yearly timetable is issued by Rail Net Europe:

- Between 18 and 9 months before the start of the yearly timetable for feasibility studies;
- Before the 2nd Monday of April for requests for the yearly timetable (8 months before).

All international path requests with all details are submitted preferably using Pathfinder or the international Rail Net Europe form for the **whole** length of the journey.

During the week after the second Monday in April, ÖBB-Infrastruktur Betrieb AG and GySEV make sure through written exchanges that they have a common view of the paths to be build to bring a consistent international answer, and so, that the Rail Net Europe form for path study and order and pathfinder can become **the sole base** for international scheduling.

During the process of building, the responsible schedulers listed in the contact list make all necessary steps to coordinate their work during the construction phase. When necessary, the corridor manager is requested to organize the coordination meeting and / or come to the best decision during the process.

During the RNE technical meeting, ÖBB-Infrastruktur Betrieb AG and GySEV make sure they come up with a consistent answer for all requests.

The responsible team for path requests will make sure that the customers receive the coordinated answer. This answer must come from the OSS or any kind of IM internal organisation department who have been contacted for the request.

A more detailed description of the processes can be found in the Rail Net Europe Process Handbook for international path allocation for Infrastructure Managers.

#### **B) Late requests and ad-hoc requests received more than 30 days before the first day of operation**

Requests submitted after the second Monday in April will get an answer in the remaining capacity, and in the RNE process calendar for remaining capacity.

The responses are studied under the same schedulers' supervision as described under A).

Answers are given to the applicants:

- not longer than, one month after the submission, after the draft timetable has been published.
- not later than <X> days before the first day of operations.

If unable to comply, the request is rejected through the OSS or any IM internal organisation having received the request. And the customer is informed.

**C) Late requests and ad-hoc requests received 30 days or less before the first day of operation**

Late requests and ad-hoc requests received 30 days or less before the first day of operation are processed as quickly as possible. However, an international coordinated answer can't be guaranteed within this timeframe. In the case of lack of time, the answer will be given as described under "national" requests.

ÖBB-Infrastruktur Betrieb AG and GySEV will try to reduce the response time in order to be able to guarantee international coordinated answer as much as possible.

**D) Instant Capacity**

ÖBB-Infrastruktur Betrieb AG and GySEV will work on a future procedure for Instant Capacity using available catalogue paths and residual capacity.

A more detailed description of the processes of B), C) and D) can be found in the Rail Net Europe guide "Management of paths requested after the 2<sup>nd</sup> Monday of April".

**E) Late path alterations for track works**

In general path planning has to take into account all known track work constraints, supposed to be defined before starting the yearly train pathing process.

When track possessions arise which are not contained in the yearly timetable, the responsible schedulers listed in the contact list coordinate to find the best common alteration decision for modifications needed.

A regular contact between ÖBB-Infrastruktur Betrieb AG and GySEV needs to be in place in order to provide each other with an updated list of paths and make sure the coordination is done for a necessary adjustment at the border. Information is given to the RU via regular update too.

ÖBB-Infrastruktur Betrieb AG and GySEV will define a process which responds to these needs.

## CONTACT LIST GENERAL

### RNE Corridor Manager in charge of coordination

IM	Fonction	Name	Languages	Phone	Fax	E-mail
CFR (Bucarest/RO)	Corridor 9 Manager	Pavel Monica	<to specify>	+40 21 314 25 77	+40 21 319 25 11	Monica.pavel@cfr.ro

### OSS contacts

IM	Fonction	Name	Languages	Phone	Fax	E-mail
ÖBB-Infrastruktur Betrieb AG, Network Access, Vienna/A	OSS	Mikula Sylvia	German English	+431 93000 33480	+431 93000 25480	Sylvia.mikula@oebb.at
Raab – Oedenburg – Ebenfurter Eisenbahn AG, GB Betrieb, Wulkaprodersdorf/A	OSS	Oskar Pichler	German English	+43 2687 62224 117	+43 2687 62224 9117	Oskar.pichler@raaberbahn.at

## Contact lists for processing paths requests ÖBB-Infrastruktur Betrieb AG

### 1.1) Responsible team for all path requests for the yearly timetable and for all paths with at least 30 running days or more

Department	Contact stations	Name and function	Languages	Phone	Fax	E-mail
Network Access, Vienna/A	Ebenfurth	Rudolf Dolezal, Head of Key Account Management	German, English	+431 93000 35607	+431 93000 25350	<a href="mailto:Rudolf.dolezal@oebb.at">Rudolf.dolezal@oebb.at</a>
Network Access, Vienna/A	Ebenfurth	Wilhelm Campagna Helmut Fruhmann, Freight Traffic - Key Account Management	German, English	+431 93000 36193	+431 93000 25480	<a href="mailto:Helmut.fruhmann@oebb.at">Helmut.fruhmann@oebb.at</a>
Network Access, Vienna/A	Ebenfurth	Andreas Zeiler, Passenger Traffic - Key Account Management	German, English	+431 93000 32188	+431 93000 25480	<a href="mailto:Andreas.zeiler@oebb.at">Andreas.zeiler@oebb.at</a>

### 1.2) Responsible team for all late and ad hoc requests, except for all paths with at least 30 running days or more

Department	Contact stations	Type of paths	Name and function	Languages	Working hours	Phone and Fax	E-mail
Network Access, Vienna/A	Ebenfurth	Passenger traffic	Trassenmanagement Netzzugang ÖBB-Infrastruktur Betrieb AG	German, English	08:00 to 15:00 hrs on working days except Saturdays, 24 <sup>th</sup> and 31st December	+431 93000 34916	
Network Access, Vienna/A	Ebenfurth	freight traffic	Trassenmanagement Netzzugang ÖBB-Infrastruktur Betrieb AG	German, English	08:00 to 15:00 hrs on working days except Saturdays, 24 <sup>th</sup> and 31st December	+431 93000 50503	

## Contact lists for processing paths requests



### 1.3) Responsible team for all path requests received after 5 p.m one day before the 1<sup>st</sup> day of operation

Department	Contact stations	Type of paths	Name and function	Languages	Working hours	Phone and Fax	E-mail
Network Operation			operations control unit - Regionale Verkehrslenkung>	German Englisch	For traffic to be operated as of the following day, orders outside office hours*) to the operations control unit responsible (Betriebslenkung Ost, Mitte, Süd or West)  *) Office hours = 08:00 to 15:00 hrs on working days except Saturdays	<input type="checkbox"/> RVL Ost Tel.: +43 1 93000 38131 <input type="checkbox"/> RVL Nord Tel.: +43 732 93000 3603 <input type="checkbox"/> RVL Mitte Tel.: +43 662 93000 3603 <input type="checkbox"/> RVL Süd Tel.: +43 4242 93000 3603 <input type="checkbox"/> RVL West Tel.: +43 512 93000 4510	

### 1.4) Responsible team for all changes of allocated paths due to maintenance works

Department	Contact stations	Type of paths	Name and function	Languages	Working hours	Phone and Fax	E-mail
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## Contact lists for processing paths requests



Department	Contact stations	Type of paths	Name and function	Languages	Working hours	Phone and Fax	E-mail
Network Operation			Regionale Verkehrslenkung>	German Englisch	<p>For traffic on the same day, orders to the operations control unit responsible between 00:00 and 23:59 hrs</p> <p>For traffic to be operated as of the following day, orders outside office hours*) to the operations control unit responsible</p> <p>*) Office hours = 08:00 to 15:00 hrs on working days except Saturdays</p>	<p>☐ RVL Ost Tel.: +43 1 93000 38131</p> <p>☐ RVL Nord Tel.: +43 732 93000 3603</p> <p>☐ RVL Mitte Tel.: +43 662 93000 3603</p> <p>☐ RVL Süd Tel.: +43 4242 93000 3603</p> <p>☐ RVL West Tel.: +43 512 93000 4510</p>	
Network Access, Vienna/A	Ebenfurth		Trassenmanagement Netzzugang ÖBB-Infrastruktur Betrieb AG	German, English	08:00 to 15:00 hrs on working days except Saturdays, 24 <sup>th</sup> and 31 <sup>st</sup> December	+431 93000 34916,	
Network Access, Vienna/A	Ebenfurth		Trassenmanagement Netzzugang ÖBB-Infrastruktur Betrieb AG	German, English	08:00 to 15:00 hrs on working days except Saturdays, 24 <sup>th</sup> and 31 <sup>st</sup> December	+431 93000 50503,	

**Contact lists for processing paths requests**  
**Raab – Oedenburg – Ebenfurter Eisenbahn AG**  
**Győr – Sopron – Ebenfurti Vasút RT**

**1.1) Responsible team for all path requests for the yearly timetable and for all paths with at least 30 running days or more**

Department	Contact stations	Name and function	Languages	Phone	Fax	E-mail
Raab – Oedenburg – Ebenfurter Eisenbahn AG, GB Betrieb, Wulkaprodersdorf/A		Werner Wild	German	+43 2687 62224 114	+43 2687 62224 9114	<a href="mailto:Werner.wild@raaberbahn.at">Werner.wild@raaberbahn.at</a>
Győr – Sopron – Ebenfurti Vasút RT. Sopron/H		Varga Gabor	Hungarian, German	+36 99 517-203	+36 99 517-148	<a href="mailto:gavarga@gysev.hu">gavarga@gysev.hu</a>

**1.2) Responsible team for all late and ad hoc requests, except for all paths with at least 30 running days or more**

Department	Contact stations	Type of paths	Name and function	Languages	Working hours	Phone and Fax	E-mail
Raub – Oedenburg – Ebenfurter Eisenbahn AG, GB Betrieb, Wulkaprodersdorf/A		Passenger Freight	Werner Wild	German	+43 2687 62224 114	+43 2687 62224 9114	<a href="mailto:Werner.wild@raaberbahn.at">Werner.wild@raaberbahn.at</a>
			Oskar Pichler	German, English	+43 2687 62224 117	+43 2687 62224 9117	<a href="mailto:Oskar.pichler@raaberbahn.at">Oskar.pichler@raaberbahn.at</a>



## Contact lists for processing paths requests



Department	Contact stations	Type of paths	Name and function	Languages	Working hours	Phone and Fax	E-mail
Győr – Sopron – Ebenfurti Vasút RT. Sopron/H		Passenger Freight	Ferenc Egyed	Hungarian, German	+36 99 517-351	+36 99 517-148	<a href="mailto:gavarga@gysev.hu">gavarga@gysev.hu</a>

### 1.3) Responsible team for all path requests received after 5 p.m one day before the 1<sup>st</sup> day of operation

Department	Contact stations	Type of paths	Name and function	Languages	Working hours	Phone and Fax	E-mail
Raab – Oedenburg – Ebenfurter Eisenbahn AG, GB Betrieb, Wulkaprodersdorf/A			Werner Wild	German	*) On working days: Office hours = 07:30 to 16:00 from Monday to Thursday, 07:30 to 13:30 on Friday	Tel :+43 2687 62224 114	<a href="mailto:Werner.wild@raaberbahn.at">Werner.wild@raaberbahn.at</a>
			Oskar Pichler	German, English		Fax :+43 2687 62224 9114  Tel :+43 2687 62224 117  Fax :+43 2687 62224 9117	<a href="mailto:Oskar.pichler@raaberbahn.at">Oskar.pichler@raaberbahn.at</a>
Győr – Sopron – Ebenfurti Vasút RT. Sopron/H			Ferenc Egyed	Hungarian, German	Office hours	Tel :+36 99 517-351	<a href="mailto:gavarga@gysev.hu">gavarga@gysev.hu</a>
			Zugleitung Sopron	Hungarian, (German)	For traffic to be operated as of the following day, orders outside office hours*)	Fax :+36 99 517-148  Tel : +36 99 517-333	<a href="mailto:meneti@gysev.hu">meneti@gysev.hu</a>

## Contact lists for processing paths requests



### 1.4) Responsible team for all changes of allocated paths due to maintenance works

Department	Contact stations	Type of paths	Name and function	Languages	Working hours	Phone and Fax	E-mail
Raab – Oedenburg – Ebenfurter Eisenbahn AG, GB Betrieb, Wulkaprodersdorf/A			Werner Wild	German	On working days: *) Office hours = 07:30 to 16:00 from Monday to Thursday, 07:30 to 13:30 on Friday	Tel :+43 2687 62224 114  Fax :+43 2687 62224 9114	<a href="mailto:Werner.wild@raaberbahn.at">Werner.wild@raaberbahn.at</a>
			Oskar Pichler	German, English		Tel :+43 2687 62224 117  Fax :+43 2687 62224 9117	<a href="mailto:Oskar.pichler@raaberbahn.at">Oskar.pichler@raaberbahn.at</a>
Győr – Sopron – Ebenfurti Vasút RT. Sopron/H			Ferenc Egyed	Hungarian, German	Office hours	Tel :+36 99 517-351  Fax :+36 99 517-148	<a href="mailto:gavarga@gysev.hu">gavarga@gysev.hu</a>
			Zugleitung Sopron	Hungarian, (German)	For traffic to be operated as of the following day, orders outside office hours*)	Tel : +36 99 517-333	<a href="mailto:meneti@gysev.hu">meneti@gysev.hu</a>